

MARKET BOSWORTH PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on 5 July 2022 at 7.00 pm in St Peter's Parish Church Hall, Park Street, Market Bosworth.

Present: Cllrs N Palmer (Chair); Ken Coleman, Grizelda Hargreaves, Phil Hayes, Kevin Hughes, Frank Kay, John Manley and John Wasteney.

In attendance: Catherine Monkman (Parish Clerk); Borough Councillor Maureen Cook; County Councillor Bertie Harrison-Rushton; 2 members of the public.

1 Apologies

There were no apologies.

2 Declarations of Interest (including Disclosable Pecuniary Interests) and Requests for Dispensation in respect of items on the Agenda

None.

3 To approve the Minutes of the Meeting held on Tuesday 7 June 2022

Resolved: that the Minutes be approved. The Minutes were signed by the Chairman.

4 To receive reports, questions and comments

4a County Councillor

Cllr B Harrison-Rushton reported that the Highways Members Fund would run again during the financial year 2022-23 and that he would forward a list of potential Parish projects which would be eligible for funding; the Parish Council would have until October / November 2022 to put forward ideas. Cllr B Harrison-Rushton would continue to chase for the outcome of the Parish Council's application to deploy the Speed Indicator Device. There followed discussion of County Council related issues (i) overgrown vegetation continues to encroach on to the Park Street pavement (ii) Highways had not actioned plan drawings or repainting of lines as promised at the site meeting of 12.05.22 (item 4f p479 refers) (iii) Highways had not acknowledged or responded to the Parish Council's letter of 09.06.22 regarding the Market Place Redevelopment Project (item 7 p481 refers). Cllr B Harrison-Rushton confirmed he would convey the Parish Council's extreme dissatisfaction re items (ii) and (iii) to the County Council (LCC).

Cllr B Harrison-Rushton left the meeting at this point.

4b Parish Clerk

4b(i) 2022 Annual Parish Meeting Minutes (draft)

Distributed to councillors for information on 04.07.22 and uploaded to the website.

4b(ii) Heath Road play area

Expenditure had been approved as follows: £200 to Bosworth Groundcare to clear vegetation and lift the tree canopy of 2 x conifers; £64 and £55 to D Whitfield Carpenter to repair the 2 x pedestrian gates. Hinckley & Bosworth Borough Council (HBBC) had cleared vegetation and removed damaged wire

fencing in one corner of the play area and will replace the section of damaged fencing as soon as possible. £93.50 had been approved to Around the House to re-varnish the bench on nearby Godson's Hill. Youngsters on site had requested reinstatement of the goal net which had been removed having become unstable. **Resolved:** the Clerk to seek a quotation for a replacement, low goal net.

4b(iii) Country Park Queen's Green Canopy tree planting

LCC had confirmed that at least 3 of the trees funded by the Parish Council to form an avenue of trees to commemorate the Queen's Platinum Jubilee would need to be replaced towards the end of summer or in the autumn (item 4b(v) p479 refers). LCC had taken delivery of the Queen's Green Canopy plaque to be displayed alongside the trees.

4b(iv) Birmingham 2022 Queen's Baton Relay

Updates being submitted to The Graphic and Aspect by HBBC who are running the programme and know what can and cannot be shared in the public domain. Promotional material limited by the official baton relay team who had supplied very specific assets. The Parish Council is required to cone off one side of the Market Place on the evening of 20.07.22 and put up associated advisory notices a few days before. HBBC to issue permits for, and cone off 6 spaces in the Rectory Lane car park for use by staff involved with the baton relay on 21.07.22.

4b(v) Pavement licences

Information from HBBC relating to pavement licence requirements and the issuing of pavement licences in Market Bosworth had been distributed to councillors on 14.06.22 (item 6d pp480-81 refers).

4b(vi) Speed indicator device (SID)

No update on the application for a licence to deploy the SID despite chasing.

4b(vii) Arriva 153 bus service

Local residents continue to ask what has been done to try to reinstate the Arriva 153 bus service along Station Road. See Borough Councillor's report below.

4b(viii) Toilet block

Expenditure of £200 had been approved to R Wale Limited for plumbing works required at the toilet block following the legionella inspection.

4b(ix) Car park usage data

HBBC had provided the following 3 statistics for the calendar year 2021: busiest week – w/c 13.12.21; busiest day of the week – Sunday; average length of stay – 1-2 hours.

4c Parish Councillors – - information exchange

4c(i) Overgrown vegetation

The Clerk to report the following to Highways for attention: an overgrown hedge at the junction of Stanley Road / Haven Road; overgrown conifers on Weston Drive; overgrown vegetation on Warwick Lane; a Sycamore tree on the Warwick Lane bank which needs its canopy to be lifted to avoid traffic.

4c(ii) Cemetery fountain

CLlr K Coleman to clean the cemetery fountain and add water to the pond.

4c(iii) Handyman

Cllr K Coleman proposed that consideration be given to the Parish Council employing a handyman to do odd jobs around the Parish.

4d Borough Councillor

Cllr M Cook's report had been distributed and was taken as read. Cllr M Cook reported that the Police & Crime Commissioner would be visiting Market Bosworth in due course and Parish Councillors are invited to meet him and / or raise issues if they so wish. Cllr M Cook reported that she, Dr Luke Evans MP and County Councillor Ross Hills had met with Arriva to put their concerns and objections to the withdrawal of the 153 bus service from Station Road; it was hoped Arriva would reconsider their decision in light of the lodges being built at the Water Park, the new developments to be constructed along Station Road, and the fact that the majority of the population of Market Bosworth lives to the west of the town centre. Matters relating to planning, including the 5-year housing land supply, the Local Plan, and potential removal of the public's right to speak at a Planning Inquiry were discussed; those present expressed disappointment that there is still no clarity on when HBBC's Local Plan is likely to come forward.

4e Bosworth Vision Planning Group (BVPG)

- Cllrs F Kay, J Manley and J Wasteny had attended the HBBC Making a Difference Awards representing the BVPG on 09.06.22.
- The Hinckley & Bosworth Neighbourhood Development Plans service review report carried out by the Planning Advisory Service (PAS) had been received in electronic format on 10.06.22 and forwarded to Parish Councillors on 13.06.22. The PAS report was taken as read.
- Notes from the BVPG meeting of 14.06.22 had been distributed and were taken as read.
- A request for a definitive Housing Needs Requirement for Market Bosworth for the Plan period 2020-2039 had been submitted to HBBC to enable completion of the community questionnaire which is to be distributed to the community to assist with review of the Market Bosworth Neighbourhood Plan (MBNP).
- Representatives from BVPG including Cllrs J Wasteny and F Kay are to meet with Cllr M Cook plus Kirstie Rea and new members of the HBBC planning team including Sharon Stacey and Chris Brown, to discuss progress on the MBNP review to date.
- An update from HBBC on the Strategic Housing Economic Land Availability Assessment (SHELAA) had been distributed and was taken as read.
- It was noted that representatives from the BVPG would contact the consultants, Design Midlands Ltd for advice re the housing needs figure and compilation of the questionnaire.
- In respect of submitting comments on planning applications, BVPG would continue to submit comments where appropriate, as do all other Neighbourhood Plan groups in the borough, and that the comments would continue to be submitted on headed paper thereby making it clear the group is a working party of the Parish Council.

Cllr J Manley stressed the need for a definitive housing needs figure from HBBC because without it the BVPG cannot complete its questionnaire. Cllr J Wasteny explained there are two issues preventing progress with the questionnaire: (i) the housing figure for Market Bosworth in HBBC's draft Local Plan is far higher than in the Market Bosworth Neighbourhood Plan (ii) because HBBC's draft Local Plan is still a

draft, at pre-inspection stage, being reviewed, the housing figure for Market Bosworth may change, therefore the questionnaire is stalled.

4f Market Place Redevelopment Project

No update. No acknowledgement or response received in respect of the letter sent as agreed at the June Parish Council Meeting (item 7 p481 refers). The Clerk to chase.

4g Traffic control on Station Road

No update, despite repeated assurances from Highways that a marking plan for Station Road in the vicinity of the Fire Station and Market Bosworth Community Library would be presented to the Parish Council for consideration at its July Parish Council Meeting, and that repainting of existing lining would be done immediately after the site meeting held on 12.05.22 (item 4f p479 refers). The Clerk to chase.

4h Parish Forum 23.06.22

Notes prepared by N Palmer, who had attended the Parish Forum, had been distributed with the agenda and were taken as read. Matters raised at the Forum had included HGVs on Station Road; costs relating to installation of solar panels and Electric Vehicle Charging Points; HBBC's Parish & Community Initiative Fund 2023; Green Flag awards; and the Ukrainian Crisis. Cllr N Palmer confirmed nothing had been said about the PAS report (item 4e above refers).

5 Public Participation

Two members of the public expressed their concerns about planning application 22/00473/FUL to convert the residential dwelling known as The Old Forge in to a 6-bedroom hotel; they stressed that they were speaking on behalf of the majority of residents of Park Street. Principle concerns related to traffic, parking, appropriateness within a residential area, the fact the proposed bar could be opened to other users as well as those staying in the hotel, and potential noise nuisance. The members of the public also enquired how to submit their objections. The Parish Council advised on how to respond to the planning application consultation, and recommended individual letters of objection be submitted instead of a single petition.

6 Planning Matters

6a Planning applications and appeals determined or withdrawn

- 21/00852/HOU 2 Coton Bridge Lane, single storey side extension. Permitted.
- 22/00395/HOU 22 St Catherines Avenue, two storey side extension, single storey rear extensions and front porch. Permitted.

6b Planning application comments submitted under delegated powers

The following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (item 14c p283 of Parish Council Minutes refers):

22/00504/TPO The Market Bosworth School, Back Lane, Works to T3 Oak, T4 Horse Chestnut plus T1 and T2 Pine Trees. No objections.

6c New planning applications to comment on

- 22/00473/FUL The Old Forge, 13-15 Park Street, proposed extension and alteration to existing three storey dwelling (use Class C3) and existing working Forge (Use Class B2) to form a six-bedroom hotel

with parking and associated facilities. Object on the grounds of: lack of business case for another hotel; insufficient parking; traffic congestion; inaccurate claim that there is a public parking space across the road which actually is a private car park for The Dixie Arms; the entrance is not big enough for delivery vehicles; loss of a heritage asset; potential disruption to neighbours; inappropriate in a predominantly residential area; potential of lounge bar to be a public facility.

- 22/00607/TPO 8 Sycamore Way, remove lowest limb over rear garden of T1, purple leaved Beech. No objections.
- 2022/TPO/0078/LCC 33 Barton Road, removal of leaning silver birch from front garden. Comment to be submitted that the Parish Council requests an arboreal report, especially as the tree has a TPO on it, and would prefer the tree to be trimmed and rebalanced rather than felled.

6d Planning enforcement and other planning issues

- Sedgemere – Evidence and complaints of construction vehicles passing through the town had been submitted to the Parish Council. The Clerk to forward the information to Owl Homes with a request that drivers be reminded that they should not be visiting or leaving the construction site via Market Bosworth town centre. The Clerk to ask LCC Highways for a map and information as to where weight restrictions start and end, and whether access restrictions also apply to the town centre.

7 Cemetery matters

7a To receive an update on construction of the ashes scattering area

Construction of the ashes scattering area had proceeded well to date. As at week ending 30.06.22 initial groundworks had been completed and some path foundations and edgings and had been laid in a curved design as per the approved scheme. There had been a slight change to the path position to take in to account the existing Oak tree, and 2 of the 6 trees agreed in the planting scheme would need to be repositioned within the ashes scattering area to allow for more realistic growing space around each tree. The groundworks and foundation materials for the two paths delineating additional burial plots, and the temporary path to the ashes scattering area had also been completed. The working party had noted that an area of bumpy ground required levelling to be able to maximise space for future burial plots near one of the new paths and a quotation had been obtained from the contractors to reduce dig the grass bank, remove excavated material from site, level the soil for burial plots and spread grass seed on the exposed soil. **Resolved:** to accept the quotation of £1,747.50 + VAT submitted by Glympton Construction Limited to level the ground; additional quotations would not be sought as these were exceptional circumstances in that the work is required to be done at some point and the contractors are already on site with required equipment; it would be complicated to involve another contractor; it was unlikely that another contractor would quote just to level the ground, it being too small a job on its own; it would avoid the need for more skips and waste material in the car park area at a future date.

7b To consider a request that a rod test be carried out on a burial plot

Item withdrawn as the family had confirmed they no longer wish for a rod test to be carried out. However, it was **resolved** that the cemetery rules and regulations be reviewed.

8 To consider installation of advisory / warning signage in respect of the basketball net at the Heath Road Play Area

Resolved: to accept the quotation from Robert Lewis Signs of £245.00 + VAT to supply and install an advisory / warning sign in respect of the basketball net.

9 To review the Parish Council's website contract

Resolved: that the Parish Council continues with the current website design with 2commune when the contract is due for renewal in 2023, there being no necessity at present to move away from the existing website design which serves its purpose.

10 Financial matters

10a To consider approval of further expenditure to relay Market Place setts

Resolved: To approve expenditure out of the 2022-23 budget for a further 2 days' work (up to £1,000.00) by Bosworth Groundcare to relay Market Place setts as per the ongoing rolling maintenance programme.

10b To consider report and recommendation in respect of installation of electric vehicle charge points at Rectory Lane car park

HBBC had reported that the quotation to install electric vehicle charge points in the Rectory Lane car park had increased and grant funding from central government had reduced from 75% to 50%, resulting in an increased contribution of £3,000 being required from the Parish Council if it wishes to retain a 50/50 share of the car park with HBBC after the charge points have been installed. **Resolved:** To accept the quotation of £11,008.00, plus possible further increases in costs within 10%, for the installation of 6 charge points on the basis it includes infrastructure for a further 12 charge points. Payment to be met out of General Reserves.

10c To agree retention of Total Energies as the electricity supplier for the public toilet block

Resolved: taking into consideration the low electricity usage and quotations obtained, retain the existing contract with Total Energies for the time being.

10d To consider whether to take out membership with the Rural Market Town Group

Resolved: that the Parish Council should take out the free membership until the end of October 2022 with a view to taking out a subscription from November if the membership trial proves useful and informative.

10e To receive 2022-23 quarter 1 budget update

Financial information for quarter 1 was distributed for information. Any questions to be raised before the August Parish Council meeting.

10f To note income received and approve items of expenditure

Bank balances 22.06.22: Current account £155,892.15, Money Manager Account £106,989.84.

Receipts

Name	Item	Net	VAT	Total
G Seller & Co Ltd	Cemetery fees	£375.00	£0.00	£375.00
Heart of England Co-op	Cemetery fees	£125.00	£0.00	£125.00
HBBC	Car park fees (card income)	£404.17	£80.83	£485.00
HBBC	Car park fees (cash income)	£2,219.40	£443.88	£2,663.28

G Seller & Co Ltd	Cemetery fees	£125.00	£0.00	<u>£125.00</u>
				<u>£3,773.28</u>

Expenditure since June Parish Council Meeting

Name	Item	Net	VAT	Total
HBBC	Cemetery business rates (month 2)	£79.00	£0.00	£79.00
HSBC	Bank charges	£10.00	£0.00	£10.00
PWLB	Car park loan repayment	£3,438.27	£0.00	£3,438.27
Toilet block key holder	Key rota	£60.00	£0.00	<u>£60.00</u>
				<u>£3,587.27</u>

Expenditure approved

Name	Item	Net	VAT	Total
Market Bosworth DCC (DD)	Office rent	£175.00	£0.00	£175.00
Market Bosworth DCC	Shed hire – annual fee	£150.00	£0.00	£150.00
Market Bosworth DCC	Meeting room hire x 2	£84.00	£0.00	£84.00
Total Energies Gas & Power (DD)	Toilet block electricity	£35.12	£1.75	£36.87
Water Plus (DD)	Toilet block water	£69.32	£0.00	£69.32
HBBC (DD)	Trade waste collection (cemetery)	£80.28	£0.00	£80.28
HBBC	Green bins x 5 (cemetery)	£157.00	£0.00	£157.00
MBCL	BVPG meeting room hire 14.06.22	£16.00	£0.00	£16.00
HSBC	Bank charges	£8.00	£0.00	£8.00
Premier Company	Toilet block cleaning contract	£910.00	£182.00	£1,092.00
Bosworth Groundcare	Maintenance contracts	£964.36	£192.87	£1,157.23
E2 Technology Solutions	Monthly Office 365 and support fee	£45.80	£9.16	£54.96
Derek Whitfield Carpenter	Repairs to Heath Rd play area gate	£64.00	£0.00	£64.00
Leicestershire County Council	Pension contributions	£484.98	£0.00	£484.98
Parish Clerk	Net salary	£1,383.60	£0.00	£1,383.60
JP Grounds Maintenance	Maintenance contract	£249.91	£0.00	<u>£249.91</u>
				<u>£5,263.15</u>

11 Correspondence

11a To respond to an invitation to comment on a proposed new street name on the Sedgemere site, Station Road

Resolved: To support the developers' suggestion "Sedgemere Road".

11b Miscellaneous correspondence

- An email from a member of the public to comment that the barriers and parking signs which had been erected at The Dixie Arms were out of keeping with the area and more appropriate to an industrial estate. It was agreed that a letter should be sent to HBBC to comment on the inappropriate barriers and signs, express disappointment the work has been done, and ask if the works should have been subject to a planning application.
- Electronic copies of LCC's Trading Standards news and Monthly Funding Bulletin.
- Information about upcoming road closures relating to Gas Works commencing on 11.07.22.
- Copy Public Notice, Order and Explanatory Statement in respect of diversion of footpath S70. The Parish Council had no objections at the time of consultation in 2019.
- Information from HBBC regarding the Domestic Abuse Outreach Service.
- Email from the Market Bosworth Festival to thank the Parish Council of use of the Parish Field for events held in June

- 2 x allotment enquiries.

12 To confirm the date, time and place of the next Parish Council Meeting

Resolved: the next meeting to be held on Tuesday 2 August 2022 at 7.00 pm in the Parish Hall.

The Chairman closed the meeting at 9.35 pm.

Signed DateChairman

Catherine Monkman, Parish Clerk, 6 July 2022