

**Market Bosworth Parish Council**  
**Public Information Pack**  
**Parish Council Meeting 5 July 2022**

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*C M Monkman*

Catherine Monkman, Parish Clerk, 28 June 2022

## 1. PC Meeting item 4 (reports)

### 4(a) County Councillor

Cllr B Harrison-Rushton has confirmed the Highways Members Fund has been relaunched and his intention is to first explore what options are available for speed control measures on the A444 as well as what support can be offered to residents following cancellation of the Arriva 153 bus. He would like a steer from the Parish Council on any areas identified where the money could be spent locally and depending on what money is available may be able to support as occurred last year. Cllr B Harrison-Rushton is planning to attend the Parish Council's meeting on 5 July.

### 4(b) Parish Clerk – situation report

Annual Parish Meeting Minutes: due to other commitments and awaiting receipt of a couple of outstanding group reports, these are still a work in progress which it is hoped will be completed in July.

Heath Road Play Area: Expenditure of £200 has been approved for Bosworth Groundcare to clear the vegetation and lift the tree canopy in the corner of the play area. Expenditure of £64 has been approved for Derek Whitfield to repair the pedestrian gate and fit a new latch. HBBC have confirmed they will clear the vegetation on the other side of the fence where the land belongs to HBBC, and they will replace the fence once the vegetation has been cleared.

Country Park tree planting: LCC have confirmed at least 3 x oak trees funded by the Parish Council to form an avenue of trees to commemorate the Queen's Platinum Jubilee have died. LCC are disappointed about this because the trees were planted correctly, at the right time, and have been watered during dry spells. Replacements will be planted towards the end of summer or in the autumn. LCC have taken delivery of the Queen's Green Canopy plaque which will be displayed alongside the trees soon.

Birmingham 2022 Queen's Baton Relay: Updates being submitted to The Graphic and Aspect by HBBC who are running the programme and know what can and cannot be shared in the public domain; promotional material limited by the official baton relay team who have supplied very specific assets.

Pavement licences: In response to questions raised at the last Parish Council Meeting, details as to pavement licence requirements and the issuing of pavement licences in Market Bosworth were provided by HBBC on 14.06.22 and distributed to councillors for information.

Arriva 153 bus service: Borough Councillor M Cook may be in position to update the Parish Council at the July meeting. Local residents have contacted both the Clerk and Parish Councillors wondering what the situation is and whether the Parish Council has 'given up' trying to get the service reinstated along Station Road.

Speed Indicator Device: No update on the application for a licence to deploy the SID, despite chasing.

### 4(e) Bosworth Vision Planning Group

- Cllrs Frank Kay, John Manley and John Wasteny attended the HBBC Making a Difference Awards on behalf of the BVPG on 09.06.22.
- The Hinckley and Bosworth Neighbourhood Development Plans service review report carried out by the Planning Advisory Service (PAS) was received in electronic format on 10.06.22 and forwarded to Parish Councillors for information on 13.06.22.

- The notes from the BVPG meeting held on 14.06.22 are circulated to Parish Councillors with this agenda for information. Any questions relating to Neighbourhood Plan Review progress / process and activities of the BVPG can be raised at the Parish Council Meeting on 05.07.22.
- Cllr J Manley emailed HBBC on 23.06.22 to request a definitive Housing Needs Requirement (HNR) for Market Bosworth for the New Plan period 2020-2039, a figure required to be able to complete the community questionnaire which is to be distributed to the community to assist with review of the Market Bosworth Neighbourhood Plan.
- Representatives from BVPG are hoping to meet with new members of the HBBC planning team to discuss progress on the review to date and problems encountered along the way. A report on the meeting and those who attend it will be presented to the Parish Council in due course.
- HBBC have issued an update on the Strategic Housing Economic Land Availability Assessment (SHELAA) process as below:

*“Recently we undertook a consultation with all of our site representatives (developers, agents, landowners etc) that have sites of interest in the HBBC SHELAA. We wrote to all site representatives to ask them to fill out new site submission forms to gather up to date and new information in order to support the Local Plan process. This happened over the course of several months, and included three rounds of reminders to those that hadn’t responded. We made clear to them that if they didn’t respond their site would be removed from the SHELAA, as we wouldn’t be able to demonstrate that the site was still available for development.*

*This was the case for around 70 sites where they either informed us the site was no longer available or the forms were not returned, therefore these sites have been removed from the SHELAA. Please note that the removed sites may come back into the SHELAA at some point in the future, but currently we cannot demonstrate they are suitable options for growth. We would recommend that unless a site promoter has been in touch with the neighbourhood plan group to say the site is available then the neighbourhood plan group should also remove the site from consideration.*

*I’m conscious that many of you are undertaking site assessment work and/or gathering your evidence base for your neighbourhood plans, and will need to know what sites have been removed and which sites are remaining in your areas. We are currently working on creating new overview maps for all settlements which show the 2022 SHELAA sites. We will get these maps to you as soon as possible; I’m hoping to have these done in the next two weeks. Once these have been finalised I will send them through to your group Chair and Parish Council Clerk.*

*Overall, we are expecting the full SHELAA 2022 to be published by the end of the year.”*

#### **4(f) Market Place Redevelopment Project**

No update. No acknowledgement or response from anyone in respect of the letter sent by the Clerk on behalf of the Parish Council on 09.06.22 to representatives at LCC Highways, copied to LCC & HBBC Councillors and officers (topic – project surveys) (item 7 p481 refers).

#### **4(g) Traffic**

No update at present despite assurances a marking plan for Station Road in the vicinity of the Fire Station and MBCL would be presented to the Parish Council for consideration before the July Parish Council Meeting.

#### **4(h) Parish Forum 23.06.22**

Cllr N Palmer has submitted the following notes from the Parish Forum:

- Police are aware of HGV use of Station Road. Suggested reported HGVs via Neighbourhood Link
- Solar panels are usually guaranteed to be 80% efficient after 20 years.
- Inverters last between 8 and 10 years and cost between £800 and £1200 to replace

- Selling electricity back to the grid is paid at 5p per kilowatt. If that is queried it can be raised by the company, in the case cited to 12p.
- The EVC at Sport Desford is used on average by 5 vehicles per month, none of the owners are members.
- Caroline Roffey suggested that each EVC is costing the Borough £7.5k
- Caroline Roffey advised that applications for PCIF funding will be required by the 6<sup>th</sup> January 2023 and all forms will be electronic.
- Caroline Roffey explained that there are two funds available for community groups working on climate change projects. Small groups £1.00 to £500 and larger groups up to £3000 (outside PCIF funding).
- Green Flag awards such as that given to Hollycroft Park cost £350.00 each. Grants (see above) may be available, but the value is difficult to calculate.
- LRALC have introduced new courses on a variety of subjects (all Zoom) from a company based in Bristol. One such is Emotional Intelligence.
- LRALC are planning to support Parish Councils in recruiting new Councillors for May next year. Watch out for the Round Robin.
- Several Parishes had organised street parties and picnics in the park events for the Queens 70<sup>th</sup> Jubilee celebrations.
- Desford Parish council are holding a Vintage Weekend on the 2<sup>nd</sup> and 3<sup>rd</sup> of July. There is to be a flypast by a Spitfire and a Tiger Moth for anyone interested. Programmes are on sale at £5.00
- Ukrainian Crises. 220 individuals now resident in Hinckley, mostly from the Family Visa Scheme. HBBC are helping with Benefits claims, volunteers to help them settle in, Bank Accounts, School Placements, Job Applications (many speak excellent English and are fully qualified teachers, solicitors' accountants etc), Support for host families and Sainsbury's vouchers. Many arrive with just a rucksack and the clothes they are wearing. They are given vouchers to purchase items they need from Sainsbury's
- Meeting closed at 8:45 pm.

## 2. PC Meeting item 6 (planning)

### 6(a) Planning applications and appeals determined or withdrawn

- 21/00852/HOU 2 Coton Bridge Lane, single storey side extension. Permitted.
- 22/00395/HOU 22 St Catherines Avenue, two storey side extension, single storey rear extensions and front porch. Permitted.

### 6(b) Planning application comments submitted under delegated powers

22/00504/TPO The Market Bosworth School, Back Lane, Works to T3 Oak, T4 Horse Chestnut plus T1 and T2 Pine trees. No objections.

### 6(c) New plans to comment on

22/00473/FUL The Old Forge 13-15 Park Street, proposed extension and alteration to existing three storey dwelling (use Class C3) and existing working Forge (Use Class B2) to form a six-bedroom hotel with parking and associated facilities.

22/00607/TPO 8 Sycamore Way, remove lowest limb over rear garden of T1, purple leaved beech. Reason "The branch is really low and impacting on growing fruit trees in the garden. By removing sooner than when it becomes a large problem and whilst it is comparatively small, the wound will be easier for the tree to occlude and therefore less potential for decay".

2022/TPO/0078/LCC 33 Barton Road, Removal of leaning silver birch from front garden.

### 6(d) Planning enforcement and other planning issues

- Sedgemere – a resident emailed the Parish Council on 24.06.22 with photographs of a construction vehicle leaving the construction site fully laden and exiting through Market Bosworth. The same resident witnessed 3 other lorries doing similarly in quick succession on the same day, all in breach of weight

restriction limits. Another resident emailed the Parish Council (without photos) on 27.06.22 to say they had noticed heavy goods vehicles passing through the town on the way to Sedgemere.

### **3. PC Meeting item 7 (cemetery matters)**

#### **7(a) Update on construction of ashes scattering area**

Glympton Construction started work on 20.06.22, liaising with ADI who have the contract for 3 paths, to ensure all works link together smoothly. Progress looked good as at the end of week one.

#### **7(b) Request for rod test**

The Parish Council has received a request from a family that a rod test be carried out for reassurance that the plot is deep enough for a second interment. The Parish Council recognises the family would like reassurance and as such needs to agree next steps accordingly.

### **4. PC Meeting item 8 (Heath Road Play Area)**

A quotation has been obtained from Robert Lewis Signs to supply and install an advisory / warning sign as per recommendations put forward by Wicksteed. The quotation includes a fixing method of a 6' post, to be set 2' into the ground, set behind the basketball net just in front of the wire fence. Drawing and quotation forwarded to councillors with the agenda pack. Feedback so far has been varied. It could be best to wait until work on the fencing and conifers is complete before agreeing where / when / how to fit the sign.

### **5. PC Meeting item 9 (website)**

When the existing website contract was renewed, 2commune invited the Parish Council to consider upgrading to a newer style of website. As agreed at the May Parish Council meeting, the matter has been carried forward for discussion pending further research (item 13 p474 refers). A number of councillors and the Clerk discussed the website on 23.06.22 (Cllrs G Hargreaves, F Kay, J Manley and N Palmer) and concluded that, taking into consideration the time and additional cost that would be involved, it is not necessary at present to move away from the existing website design which serves its purpose and is in line with those of many other Parish Councils.

**Recommendation:** that the Parish Council continues with the current website design with 2commune when the contract is due for renewal in 2023.

### **6. PC Meeting Item 10 (finance)**

#### **10(a) To consider approval of further expenditure to re-lay Market Place setts**

Bosworth Groundcare have completed 2 days' work re-laying setts in the Market Place as authorised during the 2021-22 financial year. Does the Parish Council wish to authorise a further 2 days' work out of the 2022-23 budget?

#### **10(b) Electric Vehicle Charge Points**

The working group met on 23.06.22 to discuss an updated quotation in respect of installation of electric vehicle charge points at Rectory Lane car park. HBBC have confirmed that ORCS grant funding for installation of EVCs has reduced from 75% to 50% and there have been varying increases in the cost of all other elements related to the installation of the charge points resulting in an additional cost to the Parish Council of £3,000 (£11,008 instead of £8,000) to retain a 50/50 share with HBBC. HBBC have also explained that the amount payable to Western Power Distribution may increase further.

**Recommendation:** that the Parish Council accepts the quotation of £11,0008, plus possible further increases in costs within 10%, for the installation of 6 charge points on the basis it includes infrastructure for a further 12 charge points.

**10(c) To agree retention of Total Energies as the electricity supplier for the public toilet block**

**Recommendation** – in light of low electricity usage and quotations obtained (distributed separately to the councillors for information), retain the existing contract with Total Energies for the time being.

**10(d) To consider whether to take out membership with the Rural Market Town Group**

The Parish Council has been invited to join the Rural Market Town Group. Invitation in italics below, relevant electronic membership leaflet distributed separately to councillors with the agenda.

*As clerk of Market Bosworth one of England's historic Market Towns we know that you and your Council have a vital role to play in enabling the communities you serve and support to not only survive, but to thrive during these increasingly uncertain times.*

***The Rural Market Towns Group (RMTG)** can help you to deliver improved outcomes for your communities through shared collective pressure and learning from others in membership.*

*Membership of the Group is FREE until the end of October 2022, with no obligation beyond that time. We urge you to join us today. The sooner you join, the longer your period of free membership!*

*Current membership rates should you decide to commit to us in November for NALC Members is as follows:*

- *Towns and parishes below 5,000 population - £95 per annum*
- *Towns and parishes at 5,000 up to 10,000 - £113 per annum*
- *Towns and parishes at and above 10,000 population - £130 per annum*

*(VAT is payable)*

***Please click here to view the Rural Market Town Group leaflet which sets out more information about the group.***

*Rural Market Towns are not afforded equal access to services and opportunities that are provided to your urban counterparts. It is more important than ever that as a collective-group Rural Market Towns are given a voice into Central Government.*

*If we are to increase opportunities for funding, influence policy decisions and shine a light on the impact that our Rural Market Towns have on our country's economic prosperity and quality of life, we need to combine the voices of Rural Market Towns across England and play that voice into Central Government.*

*The work of the RMTG is supported by NALC. It is part of the Rural Services Network who have a successful track record in influencing Government policy decisions and fairer funding for rural areas, which demonstrates how a collective voice can improve outcomes and create impact.*

*The RMTG will provide you with resources, connections, rural knowledge, and experience, that enables the representation of your Town to inform policy and generate improved outcomes for your residents and business communities.*

*Membership is simple and you can engage as little or as much as time and resources allow, whilst we ensure that you get the best value from the work we undertake for the Group, essentially providing you with valuable additional resources and tools.*

*Join the Rural Market Towns Group today and help us to raise up your voice. To join on the basis of this free no obligation offer just email us back stating you would like to take up the free membership offered and we will be in touch.*

*Rural Market Towns Group - Working together for a brighter tomorrow.*

*The Rural Services Network seeks to provide a voice for rural communities by representing rural services, networking between rural service organisations and establishing and broadcasting best practice in rural service provision. It comprises SPARSE Rural, the Rural Assembly, the wider Rural Services Partnership and the Rural Market Town Group. The organisation works with Rural England, a stand-alone CIC research group.*

### 10(e) Budget update

Budget spreadsheets for the first quarter of financial year 2022-23 will be distributed to Councillors at the July Meeting. Any questions and comments to be raised before the August Parish Council Meeting.

### 10(f) To note income received and approve items of expenditure

Bank balances at 22.06.2022: Current account £155,892.15. Savings account £106,989.84.

#### Receipts

Name	Details	Net	VAT	Total
G Seller & Co Ltd	Cemetery fees	£375.00	£0.00	£375.00
Heart of England Co-op Gillivers	Cemetery fees	£125.00	£0.00	£125.00
HSBC	Car park fees (card income)	£404.17	£80.83	£485.00
HSBC	Car park fees (cash income)	£2,219.40	£443.88	£2,663.28
G Seller & Co Ltd	Cemetery fees	£125.00	£0.00	<u>£125.00</u>
				<u>£3,773.28</u>

#### Expenditure since June Parish Council Meeting

Name	Details	Net	VAT	Total
HBBC	Cem'y business rates (mth 2)	£79.00	£0.00	£79.00
HSBC	Bank charges	£10.00	£0.00	£10.00
PWLB	Car park loan repayment	£3,438.27	£0.00	£3,438.27
Toilet block key holder	Key rota	£60.00	£0.00	<u>£60.00</u>
				<u>£3,58.27</u>

#### Expenditure to approve

Name	Details	Net	VAT	Total
Market Bosworth DCC (DD)	Office rent	£175.00	£0.00	£175.00
Market Bosworth DCC	Shed hire – annual fee	£150.00	£0.00	£150.00
Market Bosworth DCC	Meeting room hire x 2	£84.00	£0.00	£84.00
Total Energies Gas & Power (DD)	Toilet block electricity	£35.12	£1.75	£36.87
Water Plus (DD)	Toilet block water	£69.32	£0.00	£69.32
HBBC (DD)	Trade waste collection (cemetery)	£80.28	£0.00	£80.28
HBBC	Green bin x 5 (cemetery)	£157.00	£0.00	£157.00
MBCL	BVPG meeting room hire 14.06.22	£16.00	£0.00	£16.00
HSBC	Bank charges	£8.00	£0.00	£8.00
Premier Company	Toilet block cleaning contract	£910.00	£182.00	<u>£1,092.00</u>
				<u>£1,868.47</u>

## 7. PC Meeting item 11 (correspondence)

### 11(a) New Street Name Consultation

The Parish Council has been invited to consider the suggestion of “Sedgemere Road” or provide any other of its own choosing for a new street name on the Owl Homes development. The invitation is from those at HBBC involved in street name and numbering.

### 11(b) Miscellaneous correspondence received

- A message from a member of the public regarding barriers and parking signs at The Dixie Arms, sent via the Parish Council’s website ‘Local Council Contact Form’.

- Electronic copies of LCC's Trading Standards News, and Monthly Funding Bulletin
- Information about upcoming Gas Works with a start date of 11.07.22 which will last approximately 13 weeks. A number of gas pipes are to be replaced to ensure a reliable gas supply. Metallic pipes to be replaced with yellow plastic pipes. The works will involve significant traffic management including road closures. Public engagement event to take place in the Market Place on 6<sup>th</sup> July.
- Email from Market Bosworth Festival thanking the Parish Council for use of the Parish Field for the Festival's Big Weekend at the end of June.
- An allotment enquiry submitted via the website, enquiring if it would be possible to be added to a waiting list for an allotment.