

Market Bosworth Parish Council
Public Information Pack
Parish Council Meeting 5 October 2021

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C M Monkman

Catherine Monkman, Parish Clerk, 28 September 2021

1. PC Meeting item 4 (reports)

4(d) Parish Clerk – situation report

Christmas Lights Switch On: The Mayor and Consort have accepted the invitation to the Civic Reception and Christmas Lights Switch On event on 05.12.21. MBCL have confirmed acceptance of the PC's request to host the Civic Reception in the Library, with library trustees providing the refreshments. Clerk liaising with E:on and HBBC re lights inventory for non-metered electricity supply for the Christmas lights.

January 2022 Parish Council Meeting: As Christmas day and Boxing Day fall on a weekend this year, there will be Bank Holidays on Monday 27.12.21 and Tuesday 28.12.21. There will also be a bank holiday on Monday 03.01.22 because New Year's Day falls on a weekend. The PC meeting is scheduled for Tuesday 04.01.22. To meet the legal requirement to allow 3 clear working days between date of issue of agenda and date of meeting, the agenda will be issued on Thursday 23.12.21 (the clerk not working on Friday 24.12.21). This will give 4 clear working days between agenda and meeting.

Litter bin on Parish Field: Antisocial behaviour relating to damage to a litter bin on the Parish Field has been reported by a resident to the Parish Council on a number of occasions. Litter has been repeatedly scattered around the field and the Memorial Garden. On the most recent occasion the internal metal container was also removed and damaged and the resident reported the antisocial behaviour to The Market Bosworth High School (the culprits being in school uniform) and to the Police, who had advised that such behaviour is classed as criminal damage. Measurements have been taken with a view to ordering a replacement litter bin with a functioning lock, or possibly moving the relatively unused litter bin out of the Memorial Garden in to the Parish Field.

LCC Members' Highways Fund: Outcome of application awaited.

HBBC Welcome Back Fund: Update on notice board map and 2 x litter bins awaited.

Cemetery path quotations: remain outstanding – invitations to tender not yet issued.

Miscellaneous maintenance: Contractors being chased in respect of orders placed for replacement cradle swing seat; relaying of some of the loose Market Place setts; repairs to the car park electric meter box roof; repairs to play area gates; clearance of cobbles beneath benches; replacement solar panel and battery for the cemetery fountain; turf for Heath Road play area.

2. PC Meeting item 6 (planning)

6(a) Planning applications and appeals determined or withdrawn

21/00593/HOU 6 Market Mews, conservatory. Permitted.

21/00783/HOU 23 Spinney Hill, 2 storey side extension with single storey front and rear extensions. Permitted.

21/00906/TCA 6 Church Street, T1 – Yew Tree for removal. Refused.

6(b) Planning application comments submitted under delegated powers

21/00963/TCA 18 Sutton Lane, height reduction to cedar tree by 4.5m. Comments being collated for submission by deadline before PC meeting.

21/01126/TCA The Dixie Grammar School, crown reduction 3 x conifers, crown lift 2 x sycamores, fell goat willow. Comments being collated for submission by deadline before PC meeting.

6(c) New plans and planning application appeals to comment on

21/00966/OUT Land South of Market Bosworth Cemetery, Shenton Lane, Residential Development for up to 90 dwellings (including affordable housing) with public open space, landscaping, sustainable drainage system (SuDS) (resubmission of 20/00345/OUT).

6(d) Planning enforcement and other planning issues

21/00346/CLP 5 Pipistrelle Drive, infill walls to link garage to house. The Parish Council was invited to comment on this application in March 2021. The planning portal indicates a decision is still awaited. HBBC have informed the Clerk that the Parish Council was apparently consulted on this application in error as it is simply for a certificate to allow the applicants to proceed.

4 PC Meeting item 7 (Finance)

7(a) Half year budget position

Distributed to councillors with the agenda pack are the budget and other finance spreadsheets showing financial position of the Parish Council at half year 2021-22. Questions are invited at the October PC meeting. The finance group will need to meet in October / early November for a preliminary budget setting meeting for the financial year 2022-23 because the next budget will need to be approved at the December or January PC Meeting for submission to HBBC by the end of January. Local groups need to be reminded of the opportunity to submit grant applications before 1 November 2021 if they wish to apply for a grant for next year.

7(b) Wallgate Service Contract

The Parish Council has the option to take out a 3 year contract, thereby accepting a fixed annual cost, or an annual contract. Invoices can be issued annually if the 3 year option is selected. It is recommended that the contract be renewed with Wallgate because only Wallgate has the relevant spare parts for the hand wash units and any necessary repairs to the units are carried out as part of the maintenance contract.

7(c) Christmas Tree

Although quotations were obtained in time for discussion at the September Parish Council Meeting it was agreed that further research was required before selecting a supplier. Further research was carried out by contacting HBBC and Barwell Parish Council and forwarded to councillors for information. Feedback from councillors to date is that little would be gained from seeking more quotations as other authorities are paying comparable amounts and have also seen increased costs, therefore a choice should be made from the quotations which were first put to the September PC Meeting.

7(d) Income received and items of expenditure

Bank balances at 22.09.21: Community Account £167,121.32, Business Money Manager Account £106,965.66.

Receipts

Name	Details	Net	VAT	Total
G Seller & Co Ltd	Cemetery fee	£210.00	£0.00	£210.00**
HSBC	Interest	£2.67	£0.00	<u>£2.67</u>
				<u>£212.67</u>

** paid in error to MBPC instead of to another Parish Council. At request of G Seller, money to be held on account against future payments due.

Expenditure since September Parish Council Meeting

Name	Details	Net	VAT	Total
Key holder	Toilet block key rota	£60.00	£0.00	£60.00
Around the House	Repairs to cemetery benches	£321.00	£0.00	£321.00
ESPO	Stationary	£63.40	£12.68	£76.08
Market Bosworth DCC	Hire of meeting rooms x 2	£48.75	£0.00	£48.75
Bosworth Hall Hotel	Refreshments for community Events 08/09.10.21	£180.00	£0.00	<u>£180.00</u>
				<u>£685.83</u>

Expenditure to approve (further invoices awaited eg maint contracts)

Name	Details	Net	VAT	Total
Market Bosworth DCC (SO)	Office rent	£175.00	£0.00	£175.00
HBBC (DD)	Cemetery waste collection	£76.38	£0.00	£76.38
The Graphic Print	Artwork & banner re BVPG events	£99.00	£19.80	£118.80
Premier Company	Toilet block cleaning contract	£828.10	£165.62	£993.72
Market Bosworth DCC	Meeting room hire for BVPG & PC	£52.50	£0.00	£52.50
Parish Clerk	Net salary	£1,244.56	£0.00	£1,244.56
LCC	Pension contributions	£434.34	£0.00	<u>£434.34</u>
				<u>£3,095.30</u>

5 PC Meeting item 8 (correspondence)

Correspondence received:

- Electronic copies of the September editions of LCC's Trading Standards newsletter; Leicestershire & Rutland Association of Local Councils' newsletter; the Leicestershire & Rutland Playing Fields Association newsletter
- Notification of the launch of a new Hinckley Volunteer and Community Service (VCS) Partnership
- Copy of the Hearing Decision regarding the Premises Licence for Maison Rose
- Notification of publicity of the Barlestone Neighbourhood Plan, including invitation to comment on the final plan by 27.10.21.
- Copy correspondence from 45 x residents objecting to planning application 21/00970/OUT (up to 105 dwellings); copy correspondence from 10 x residents re planning appeal APP/K2420/W/21/3279808 (up to 63 dwellings); copy correspondence from 7 x residents objecting to planning application 21/00970/OUT (up to 90 dwellings).

- Correspondence from 2 x residents about inconsiderate and dangerous driving and parking on Station Road. One contacted the Parish Council on 15.09.21 about general school traffic, the other contacted the Parish Council following a parents' evening on 22.09.21 at TMBS, during which it seems the school's own car park was kept closed (comments similar to those received from another resident at the end of the summer term following a school trip). Both emails have been acknowledged, confirming they will be brought to the attention of the PC.
- Correspondence from a resident to thank the Parish Council for its intervention in respect of preventing the total collapse of the ancient barn to the rear of the Black Horse
- Correspondence from local residents to thank the Parish Council for supporting their request for weed killing and road sweeping in the vicinity of Pipistrelle Drive and the Station Road roundabout.
- Correspondence from a member of the public and county councillors re the cemetery.