

Market Bosworth Parish Council
Public information pack
2 March 2021 Parish Council Meeting

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C Monkman, Parish Clerk, 23 February 2021

ITEM 3 DECLARATIONS OF INTEREST (INCLUDING DISCLOSABLE PECUNIARY INTERESTS) AND REQUESTS FOR DISPENSATION IN RESPECT OF ITEMS ON THE AGENDA

Cllr P Hayes has declared an interest in item 6c, 'To note and comment on new planning applications' because he has submitted one of the new applications being commented on: 21/00079/HOU 23 York Close, single storey rear extension and conservatory, demolition of the existing garage and reinstatement of new garage with car port. Cllr P Hayes has requested dispensation to speak on the application to explain why the garage needs to be demolished and moved i.e. to make a point of clarification. Cllr P Hayes has not requested to vote on the matter in terms of whether to support or object. The request will need to be considered by other councillors.

ITEM 4 REPORTS

4(a) County Councillor's report

To be forwarded to councillors on receipt.

4(b) Borough Councillor's report

To be forwarded to councillors on receipt.

4(d) Parish Clerk – Situation Report

Pensions re-enrolment: It is a legal requirement for employers to carry out re-enrolment duties every 3 years, even if there are no staff to re-enrol. Market Bosworth PC carried out re-enrolment duties on 17 April 2018. The Pensions Regulator therefore now requires MBPC to submit a re-declaration of compliance between 17.01.21 and 16.07.21. A re-declaration of compliance was submitted to The Pensions Regulator via its online portal on 08.02.21 to meet this legal requirement.

Toblerones: HBBC have provided some toberone signs promoting social distancing. Cllr N Palmer has placed these around the town, including at the ends of the gated road to remind walkers to keep their distance from non-household members when exercising.

Snow wardens: Bosworth Groundcare, acting as the local snow warden, cleared pavements in the town centre on 9 and 10 February, part costs to be claimed back from LCC. Bosworth Groundcare also cleared snow from the cemetery on 9 February to enable access for a burial, costs to be met by the PC.

Rectory Lane car park: a complaint that the gap in the fence between the Rectory Lane car park and the Black Horse car park is not mobility access friendly has been noted and referred to HBBC for comment, together with a comment that the gap is a potential trip hazard. Initial observations are that the gap is not a public right of way; it was put in place many years ago to enable quick access to the town centre for pedestrians, prior to mobility access regulations; to put in compliant ramps would encroach on to Black Horse land, necessitate loss of a car parking space and be prohibitively expensive; simplest solution is to seal off the gap. This to be discussed at the site meeting with HBBC on 26.02.22 when the site will be assessed for suitability for installation of Electric Vehicle Charge Points. The gap in the fence will be a matter for discussion at a future parish council meeting, after all options including from HBBC have been collated for consideration.

Play Area Inspections: Wicksteed carried out its bi-annual inspection on 15.02.21 and has issued reports for both play areas. There are no high risk items requiring attention, but medium risk trip hazards have been identified requiring reinstatement of turf edges and repair of wet pour edges where they have pulled away. The top of the slide needs to be painted. Members of the working group recommend turf reinstatement is carried out at the same time as plot levelling at the cemetery to maximise cost effectiveness of placing a turf order and having it laid. The play area / cemetery working parties / Clerk will carry out inspections of outdoor sites in March, including of street furniture, to see what requires attention during the coming months. Wicksteed have replaced the shackles, bolts and pins on the swings at Heath Road. They say that new shackles, bolts and pins will be required when the swings which were removed for social distancing are reinstated.

Heritage Interpretation Panels Project 2018: a completed project output form for the periods 2019 and 2020 has been submitted to the LEADER project manager at North Warwickshire Borough Council.

4(f) Electric Vehicle Charge Points in Rectory Lane Car Park & electrification in the town centre

Rectory Lane Car Park – representatives from the Parish Council are to attend a site meeting with HBBC on 26.02.21 when the site will be assessed for suitability for electric vehicle charge points. Attendees to report to the Parish Council Meeting on 2 March.

Town Centre – the Clerk has sought legal advice from the Leicestershire and Rutland Association of Local Councils re (1) installation of electric vehicle charge points in the Market Place and (2) metered outdoor sockets for use by market traders in the town centre’s Market Place area. The response from LRALC is that (1) is possible under General Power of Competence but (2) requires further legal advice from a recommended firm of solicitors because of implications arising from greater complexity and risks.

ITEM 6 PLANNING MATTERS

6(a) Planning applications and appeals determined or withdrawn:

20/01187/CONDIT Ambion Court, Southfield Way, variation of condition 2 (approved plans) of planning permission 19/00625/DEEM. Permitted.

20/01310/TPO 64 Station Road, fell Sycamore. Permitted.

20/01294/HOU 47 Heath Road, 1st floor side extension. Permitted.

6(b) Planning application comments submitted under delegated powers

The following comments have been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (item 14c p283 of Parish Council Minutes refers):

21/00014/FUL The Market Bosworth School, detached classroom block. Objections submitted drawing attention to weaknesses in the application which does not address the issues highlighted by the school as a reason for the application – clarification sought as to long term strategy. Concerns raised in respect of loss of car parking spaces.

20/01378/LBC (Re-consultation) Thistle Cottage 8 Market Place, replacement velux and dormer windows on main roof, and roof alterations to rear extension including velux window, and chimney alteration (retrospective). Original objections resubmitted.

20/01357/FUL (Re-consultation) Thistle Cottage, 8 Market Place, replacement velux and dormer windows on main roof, and roof alterations to rear extension including velux window (retrospective). Original objections resubmitted.

21/00096/OUT, outline application for 55 houses on Barton Road, Barlestone. Objections submitted in support of Osbaston Parish Council, pointing out that the application title is inaccurate, the site being in Osbaston not Barlestone and drawing attention to the implications of permitting such a large development within a rural hamlet.

6(c) New plans to comment on

21/00071/HOU 253 Station Road, single storey extension at front of house, alterations.

Comments received so far: limited access to the rear of the property; lack of storage area for bins and no access or egress in the event of a fire; no measurements on the drawings; log burner would be contrary to Adopted Climate Change strategy which has the following aims:

Minimise the climate impact of new development through our Local Plan policies and development management decisions.

■ *Target fuel poor/vulnerable households with energy efficiency measures.*

■ *Monitor and review air quality across the borough.*

■ *Use Environmental Protection and Clean Air Act powers to ensure residents activities are compliant.*

Introducing a combustive heating element to this property in a residential area does not meet the measures adopted above. It is impossible to ensure that the correct fuel is burned in log burners (Medium Density Fibreboard and some variants of Woodchip give off noxious and in some cases, where tanned wood is burned poisonous gasses in the smoke). Smoke is an unnecessary and unwelcome introduction into any residential area. With a predominantly

Westerly wind the smoke would be deposited across a large area of residential dwellings. Whilst gas and electricity are little better in terms of avoiding greenhouse gasses by comparison to heat pumps the exhaust does not contain particulates which will cause COPD, eye irritations and be generally unpleasant to neighbours.

21/00079/HOU 23 York Close, single storey rear extension and conservatory, demolition of the existing garage and reinstatement of new garage with car port.

Feedback so far: 1 x no comment.

21/00050/FUL Bosworth Marina, Carlton Road, Construction of a new café with associated parking.

ITEM 7 BOSWORTH VISION PLANNING GROUP

7(a) Monthly report

To be presented at the Parish Council Meeting

7(b) To approve the draft Design Code as distributed

Distributed to councillors electronically with the agenda. It is too large a file to print individual copies for each councillor. If any councillors have trouble opening the document please let the Clerk know.

ITEM 8 MEMORIAL GARDEN PROJECT

8(a) Situation update

At the suggestion of the working party, the Clerk contacted a plant specialist based at a local garden centre – Dobbies – for guidance as to tree and wildflower planting in the Memorial Garden with a view to obtaining a quotation as agreed at the February Parish Council Meeting. The specialist recommended that fruit trees should not be planted because they are relatively high maintenance in terms of fruit picking, pruning, and general maintenance and could pose a risk hazard if planted near the wall because it could lead to damage to the wall, or injury to persons, if anybody is tempted to climb on to the wall to reach the fruit.

The specialist recommended that if the primary reason for new planting is for year-round attractiveness, colour, wildlife and to draw people in along a winding path, then it would be better to plant native species such as Sorbus Aucuparia (Rowan), Malus (Crab Apple), Crataegus Laevigata (Hawthorn) and Sambucus Nigra (Elder). These could be underplanted with low growing grasses and spring and autumn bulbs. The type of grasses recommended come in all shades of colours and the bulbs could grow through them. The grasses would not seed madly around the rest of the garden due to the type of species.

The advice was given free of charge, implying that subsequent purchase of the recommended plants would be from Dobbies who had provided the advice. Dobbies does not offer a planting service but can recommend jobbing gardeners for the work. The Clerk has sent measurements, a sketch drawing of the site and photographs to the adviser to obtain a detailed quotation along with illustrations of the species recommended. It is hoped this will be received in time for consideration / approval at the March Parish Council Meeting.

8(b) To consider the plant quotation obtained

It is hoped a plant quotation will be available for consideration at the Parish Council Meeting on 2 March.

ITEM 9 ANNUAL PARISH MEETING

It was agreed at the February Parish Council Meeting that local groups, clubs and societies should be invited to submit reports for compilation into a larger report to be posted on to the website in lieu of an Annual Parish Meeting which it was believed would be unlikely to take place due to covid restrictions. Local groups have been

contacted accordingly and reports have already been submitted by the Market Bosworth Business Group, Market Bosworth Festival, Market Bosworth Christmas Festivities Committee, and Market Bosworth Garden Club.

It should be noted that it is a legal requirement for the Parish Council to host an Annual Parish Meeting between 1 March and 1 June every year, therefore an agenda should be issued to either hold the meeting remotely in March or April, or physically after 7 May 2021, 7 May being the date when physical meetings must resume unless there is a change to the law permitting remote meetings to continue beyond that date. Advice from NALC is that Parish Councils should call the Annual Parish Meeting as soon as possible and hold it remotely while they can rather than delaying and possibly not holding one at all which would be illegal.

ITEM 10 TO CONSIDER BOSWORTH IN BLOOM COMMITTEE'S REQUEST TO RELOCATE THE PARISH COUNCIL BENCH FROM THE NORTH SIDE OF PARK STREET TO THE GRASS VERGE NEAR THE ENTRANCE TO THE PARISH FIELD

The Bosworth in Bloom Committee has submitted a verbal request to relocate the bench to a position near the entrance to the Parish Field. The bench's location would mirror that of a bench already in situ i.e. the final verge layout would incorporate a bench at each end of the grassy verge, angled inwards to face the 2 x raised beds and the horse. Bosworth in Bloom have indicated they would pay for the work to be done but require the necessary permissions.

The Parish Council cannot authorise relocation on to the grass verge because the verge belongs to Highways. Formal permission will be required from Highways. Proof would be required to be submitted to Highways to show relocation will not impede access to or affect underground utilities, as when the Village Sign was installed and the Parish Council was required to obtain formal consent from Highways' legal team for the installation.

The Clerk has checked the utilities maps obtained when the Village Sign was installed.

- There is a sewer pipe in the verge.
- There is no gas, electricity, water or BT plant in the verge.

Bosworth in Bloom believe there are advantages to relocation:

- More attractive position for the bench
- The bench would be more likely to be utilised

Disadvantages of relocation:

- The litter bin currently adjacent to the bench would be left behind (it is a 1985 commemorative bin) and the pavement will be left with an unused cobbled area next to it. The cobbles were specifically laid for the bench and bin as part of the 1985 Battle of Bosworth commemorations. There are lots of pairs of benches and litter bins in the town, all set on cobbles. A bench without a bin might encourage litter so perhaps the bin should be moved too but is unlikely to be a practical option in terms of cost and depth of digging which would be required
- The bench will not be at all easy to lift and relocate. It is well fixed and sealed in situ so to relocate it is unlikely to be a straightforward process.
- The bench (and bin) would further impede grass cutting and might crowd the entrance to the Parish Field.

It is recommended that Parish Councillors inspect the location prior to the Parish Council Meeting.

ITEM 11 FINANCE

Income received and items of expenditure to approve – March Parish Council meeting

Bank balances as at 22.02.21: Community Account £105,166.17, Business Money Manager Account £106,957.65.

Receipts:

<u>Name</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Gillivers Funeral Services	Cemetery fees	£200.00	£0.00	£200.00
G Seller & Co	Cemetery fees	£125.00	£0.00	£125.00
G Seller & Co	Cemetery fees	£250.00	£0.00	<u>£250.00</u>
				<u>£575.00</u>

Expenditure:

<u>Name</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Market Bosworth DCC (DD)	Office rent	£175.00	£0.00	£175.00
Parish Clerk	Reimbursement for ink cartridge	£35.41	£7.08	£42.49
HBBC	Litter bin servicing contract	£171.60	£34.32	£205.92
Parish Clerk	Net salary	£1,189.75	£0.00	£1,189.75
Leicestershire County Council	Pension contributions	£412.60	£0.00	£412.60
HMRC	Quarterly NI and income tax contributions	£659.40	£0.00	£659.40
Erud I.T.	Monthly office 365 subscription & support fee	£41.80	£8.36	£50.16
Wicksteed Leisure	Play Area Inspections & Reports	£90.00	£18.00	<u>£108.00</u>
				<u>£2,843.32</u>

Monthly invoices awaited from Bosworth Groundcare, J P Grounds Maintenance & Premier Company for groundcare and toilet block.

ITEM 12 CORRESPONDENCE

12(a) To consider correspondence from the Market Bosworth Society

The following correspondence has been received from the Market Bosworth Society:

Hi Cathy

The Market Bosworth Society is putting together an application to Historic England to apply for Grade II listed status for 13 Park Street (the actual forge part of The Forge). This has followed requests by members of the Society and the general public.

I would be most grateful if this could be drawn to the attention of the Parish Council with a request that they sanction the issue of a letter of support. Because of the previous generosity of the Oakley family in making the forge available during previous town events it has become a valuable asset to the community and must be preserved, together with the two working furnaces.

The application is far from straightforward and is a timely venture with no guarantee of success, I therefore feel that a letter of support from the Parish Council will augment our efforts.

I look forward to hearing from you shortly.

Thank you.

Best wishes.

Nigel Palmer

Chairman

Market Bosworth Society.

12(b) To consider correspondence received from Osbaston PC regarding the Average Speed Cameras roll out programme

The following correspondence has been received from the Chair of Osbaston Parish Council:

Dear Clerk,

Please share this with your parish councillors.

*Speeding traffic is a common concern for all our parishioners, in particular along the A447, the main road that passes thro' or crosses all our parishes. **I propose to ask that the A447 be included in the Average Speed Cameras roll out program (see attached).***

In order for this application to have any chance of implementation it should have the full support of all affected Parish Councils. My proposal for camera installation is:

1/ Stapleton A47

2/ Mkt. Bosworth X Road

3/ Osbaston TollGate.

4/ Nailstone X Road.

Please respond with your councillors' thoughts and comments to obastonpc@gmail.com or direct to my mail for more information.

Regards, David Sanderson (Chairman Osbaston Parish Council)

Councillors – the Chair of Osbaston PC forwarded a scanned copy of part of an item about average speed cameras which featured in 'Leicestershire Matters' October 2020 (see attached to agenda). It links with the information about the Community Speed Initiative more recently promoted by Highways, information about which is also attached to the agenda. This is included on the agenda because the Chair of Osbaston PC has contacted all the local Parish Councils requesting support.

12(c) To note correspondence received and distributed

Copy correspondence from a resident regarding sale of The Forge and enquiring how the working forge may be protected – links with item 11(a).

Correspondence relating to the Markfield Neighbourhood Plan Submission Consultation.

Copy correspondence from LCC in respect of permission given for urgent tree works at 10 Harcourt Spinney.

Various electronic emails from other local authorities and advisory bodies including LCC Trading Standards Newsletter; miscellaneous coronavirus updates.